



ERIC GARCETTI
MAYOR

November 5, 2021

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Monica Mejia to the Climate Emergency Mobilization Commission for the term ending June 30, 2026.

I certify that in my opinion Ms. Mejia is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Monica Mejia
Commission: Climate Emergency Mobilization Commission
End of Term: 6/30/2026

Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 11 - West LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., Hasting College of the Law
7. **Occupation/profession:** President and CEO, East LA Community Corp
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Monica Mejia
President and CEO
East LA Community Corporation

Profile: 25-years of affordable housing experience within various non-profit organizations to implement community stability.

Areas of Expertise

Affordable Housing Development including:

- Joint venture development – matching the goals of two non-profit co-developers while developing affordable housing and empowering one another
- Rehabilitation of existing properties – with consideration of relocation impacts to low income and vulnerable residents
- Service planning with various service providers to best match budget with the needs of the population, while using the building to maximize the service opportunities
- New construction experience in multiple jurisdictions – learning new cities, neighborhoods, and processes to bring affordable housing to a new location;
- Affordable ownership housing development – seeing the dreams of first-time homebuyers come true

Community Connections

- Managed the transfer of property to over 96 first-time homebuyers, many who spoke only Spanish, including detailed explanation of deed restrictions, loan documents and homeowner association documents in English or Spanish
- Assistance to over 250 tenants who were being temporarily relocated to make sure that tenants needs are heard and addressed compassionately

Organizational, Management, Training

- Supervision of housing development team to develop 12-15 properties simultaneously
- Coordination of housing development with the entire organization, including its Board of Directors, its managers, and other departments and staff so that new housing developments are well-managed by the entire organization

- Hosted community meetings in various languages (up to 6 languages simultaneously) to bring all residents into the conversation
- Assessment of the financial, legal, and political risks and benefits of a project with presentations to the public, public officials or to the Board of Directors. Communications regarding a project must be understandable and relatable for decision-making or input
- Relationships with public officials, funders, financial institutions, design professionals, builders, service providers, management companies and auditors to deepen the non-profit's support system.
- Preparation of annual budgets for non-profits, development budgets, operating budgets and long-term budgets.
- Trainer for staff and the public in the complicated structures of affordable housing, for staff to perform housing development and for new affordable housing professionals to deepen their role in affordable housing.

Work History

Jan. 2021 – Current	President and CEO East LA Community Corporation
Jan. 2015 – Dec. 2020	LINC Housing, Sr. Director of Housing Development, Long Beach, CA
Sept. 2012 - Jan. 2015	Abode Communities, Sr. Project Manager, Los Angeles, CA
Nov. 2008 - Sept. 2012	Community Corporation of Santa Monica, Project Manager, Santa Monica, CA
Aug. 2005 -Dec. 2008	Cabrillo Economic Development Corporation, Project Manager, Ventura, CA
Mar. 2005 - Aug. 2005	Ventura County Community Foundation, Program Officer Camarillo, CA
Aug. 1999 - Sept. 2004	Chinatown Community Development Center, Project Manager, San Francisco, Ca.
April 1996 - Aug. 1999	Peninsula Habitat for Humanity, Project Manager, Menlo Park, CA
1996 - 1998	Lawyer's Committee for Civil Rights, Pro Bono Attorney, San Francisco, CA
1995 - 1996	Allswang Smith & Walsh, Associate Attorney, San Francisco, CA

Education

UC Berkeley

B.A. English/Political Science, 1992

LISC Rental Housing Development Training, class of 2000-2001

Hastings College of the Law

J.D. in May 1995



ERIC GARCETTI
MAYOR

November 5, 2021

Dear Ms. Mejia:

I am pleased to inform you that I hereby appoint you to the Climate Emergency Mobilization Commission for the term ending June 30, 2026. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Ms. Monica Mejia
November 5, 2021
Page 2

As part of the City Council confirmation process, meetings will be offered to Mike Bonin, your Councilmember, and Councilmember Mitch O'Farrell, the Chair of the Energy, Climate Change, Environmental Justice, and River Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Energy, Climate Change, Environmental Justice, and River Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:tga

Attachment I
Ms. Monica Mejia
November 5, 2021

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the below forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Mike Bonin

_____ Councilmember Mitch O’Farrell, Chair of the Council Committee considering your nomination.